

# PETROCKSTOWE PARISH COUNCIL

Minutes of Parish Council meeting held in the Baxter Hall on  
Tuesday 17<sup>th</sup> January 2017 at 7.30pm.

Councillors present: I Fisher (Chair), D Kelsey, A Hunkin, B Cameron,  
M Busby, F Lowe (Clerk).

42. **Apologies of Absence.** Apologies were received from Cllrs J Harris, J Jeffs and District Cllr R Wiseman. County Cllr A Boyd and PCSO Baker were not present.
43. **Declarations of Interest.**
44. **Public Session.** None.
45. **Approval of Minutes.** The minutes of the Parish Council Meeting on 15<sup>th</sup> November 2016 having been previously circulated, were approved and signed as a correct record.
46. **Planning.** The approval for applications 1/1224/2016/FUL dated 10<sup>th</sup> January 2017, for a proposed extension at Monks Cottage, Cott Lane, Petrockstowe was discussed and the Clerk was asked to respond that there are no objections to the proposed extension but minor concerns regarding the fabrication of the zinc roof. A discussion took place regarding the pre-application of a 21 house Residential Development on Land Adjacent to Oaklands and concerns regarding addition traffic, lack of public transport, facilities and amenities and whether the current sewage arrangements are adequate were raised. The Clerk is to contact the company to arrange a presentation for all parishioners. The plans are to be put on the village website.
47. **Councillors Reports.**
- a) **Recreation Ground.** Cllr Kelsey gave the provisional dates for the Sports Day as 10<sup>th</sup> June and the Fete as 22<sup>nd</sup> July.
  - b) **Play Area.** Cllr Jeffs provided a report detailing that the gate has been delayed due to Lawson's workload. The ownership of the wall requiring repair has been established, and a local builder has been asked to quote for the repair once the weather is warmer.
  - c) **Baxter Hall.** Cllr Busby reported that the Big Breakfast on 14<sup>th</sup> January was a success with 108 breakfasts served. Thanks to all involved. The hall has failed an electrical inspection and will need some repair. The next event is a speaker, Val Budgen-Cawsey, on 11th March with a talk entitled "Growing Old Disgracefully".
  - d) **County & District Report.** None provided.
  - e) **Police Report.** None provided.

**48. Matters arising from last PCM Minutes.**

- a) **Recreation Ground.** Following a discussion of the new bar build and the intention of the present committee officers to resign, it was proposed by Cllr Busby and seconded by Cllr Hunkin to send a letter to all Rec Ground committee members clarifying the relationship between the Parish Council and the Rec Ground. Cllr Kelsey will speak to Lawson and clarify the situation regarding payment for the work done on the bar build. The Clerk will contact the Rec Ground Treasurer for an up-to-date report on the accounts. It was agreed that the VAT could not be claimed on materials purchased for the bar build as there is no substantiated link between the PC/RG to the materials purchased; and the Lottery Grant application stated that VAT was not going to be reclaimed.
- b) **Skate Ramp.** As the Rec Ground are looking to dispose of this item, no further action to be taken. Cllr Kelsey will advise once decision made.
- c) **Land Registry.** The Clerk is in contact with TDC to acquire documentation required by Land Registry to update contact details. Cllr Wiseman may be able to assist.
- d) **Rebinding of 1958 Sale Catalogue.** Cllr Kelsey said that the History Group would be able to contribute 50% of the cost of rebinding. Cllr Fisher is to get quotes.
- e) **Maintenance Review of Assets.** Cllr Fisher reported that she had cleaned the Phone Box inside and out and that the door closes better now. Ian Fisher will check the hinges as they may have dropped. He will also do some minor repairs on the Bus Shelter in the Spring. The Defibrillator is in excellent repair. The Council Notice Board is in a bad state of repair and one door is stuck closed. It was suggested that it be replaced with a new 33 x 23 inch metal frame, waterproof unit with a felt interior at a cost of £76 + VAT. This was proposed by Cllr Cameron and seconded by Cllr Kelsey. Western Power Distribution have requested permission to lay cables under The Square to Church Cottages. The work would be finished properly to the Parish Council's satisfaction. It was agreed to proceed with permission. The War Memorial is not insured currently and it was decided not to purchase any. The Grit Bins have been checked and are full.

**49. Current Business.**

- a) **Highway Maintenance.** Community Enhancement Fund. Following discussion, it was decided not to apply.

Continuation of PCM minutes on 17<sup>th</sup> January 2017

- b) **Date of May Meeting.** Cllr Fisher will be unavailable on 16<sup>th</sup> May and it was agreed to change the date of the AGM to Tuesday 9<sup>th</sup> May 2017. As Baxter Hall will not be available, the Clerk will check the availability of the Chapel Meeting Room.
- c) **Annual Parish Meeting arrangements.** The date of the APM was agreed as Tuesday 18<sup>th</sup> April 2017. The Clerk is to invite representatives from all parish groups to give a brief overview of their organisations and achievements throughout the year. Tea and coffee will be provided and all cllrs agreed to bring along a cake.

**50. Financial Matters.**

- a) A VAT reclaim from May to December 2016 has been submitted by the Clerk (£79.21 for the PC and £2,898.80 for the Play Area).
- b) Following a discussion, the Precept of £4,200 for the financial year 2017/18 was proposed by Cllr Busby and seconded by Cllr Kelsey.
- c) The Clerk advised that cheque no. 337 for £64.12 had been raised and signed by Cllr Fisher and the Clerk on 1<sup>st</sup> December 2016 for the additional insurance premium of the new play equipment. Clerks expenses - cheque no. 338 for £28.94 was raised and signed by Cllrs Fisher and Hunkin.

A provisional planning meeting was confirmed as Tuesday 21<sup>st</sup> February 2017 with the next PCM confirmed as 21<sup>st</sup> March 2017.

With no further business, the meeting was declared closed at 9.35pm.

Chairman ..... Date .....