

PETROCKSTOWE PARISH COUNCIL

Parish Clerk contacts: clerk@petrockstowe-pc@gov.uk 07989 638315

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 18th March 2025, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from County/District Councillor/s if required/available

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item). TDC requires an updated Declaration of Interest from all councillors. Hard copies can be provided if required.
- 3) **Minutes** To consider for approval the minutes of the Parish Council Meeting of 21st January 2025, the minutes having been previously circulated.
- 4) **Matters arising from previous minutes**
 - a) **Recreation Ground Sign** – update on installation - **Cllr Busby**
 - b) **Gov.uk email** – update - **Clerk**
 - c) **Outstanding planning/enforcement issues within the village** – update on outstanding issues
 - d) **Rec Grd** – update on bouncy castle insurance if available - **Cllr Busby**
- 5) **Current Business**
 - a) **Neighbourhood Priority Statement/Devolution** – **Cllr Busby**
 - b) **Recreation Ground** – **Cllr Busby**
 - c) **Collaborative Group** – **Cllr Busby**
 - d) **Annual Parish Meeting** – suggested agenda - **Clerk**
- 6) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

 - a) **None**

Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:

- a) **Application ref:** 1/1075/2024/REM Date: 12th February 2025 Proposal: Reserved matters application for appearance, landscaping, layout & scale pursuant to outline planning permission 1/0946/2020/OUT - erection of 1 no. dwelling (Variation of condition 1 of planning approval 1/1161/2022/REM (Plans Schedule)) Location: Upton, Petrockstowe, Okehampton, Devon **Decision: WITHDRAWN**

- 7) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 8) **Councillors Reports** for information if required and available.
- 9) **Finance**
- a) **Reserve Account balance as at 07/03/25 - £7,660.75 (£2,000 for PlayPark)**
 - b) **To note receipt of income since 15/01/25: £465.00**
 - 31/01/25 – National Grid compensation –RecGrd - £365.00
 - 13/02/25 – NatWest compensation - £100.00
 - Previously approved expenditure made since 15/01/25: £418.02**
 - 27/01/25 – HugoFox – website - £11.99
 - 31/01/25 – Fiona Lowe – expenses - £17.05
 - 03/02/25 – Nationa Grid – cheque unpaid (unreadable) - £365.00
 - 10/02/25 – HugoFox – .gov emails - £11.99
 - 27/02/25 – HugoFox – website - £11.99
 - Previous Current Account Balance: £3,176.33 (of which £600 is restricted – RecGrd and £198.50 belongs to PlayPark)**
 - Receipts between 15/01/25 and 07/03/25: £465.00
 - Payments between 15/01/25 and 07/03/25: £418.02
 - Account Balance: £3,223.31 (of which £600 is restricted – RecGrd and £198.50 belongs to PlayPark) (agrees with Bank statement as at 07/03/25)**
 - c) **Previously approved payments to be made: £23.98**
 - 27/03/25 – HugoFox website - £11.99
 - 27/04/25 – HugoFox website - £11.99
- Payments to approve: £none**
- 10) **Confirm date of next meeting**
The Annual Parish Meeting to be held at 6.30pm on Tuesday 15th April 2025. The next Parish Council Meeting will be on Tuesday 20th May 2025 at 7.30pm in Baxter Hall. A Planning meeting will be held on Tuesday 15th April 2025 if required.



Fiona Lowe
Parish Clerk

12/03/2025

Correspondence sent to Councillors from 16/01/2025 to 12/03/2025 inclusive

13/01/24 – Ron Bailey - Lithium-ion batteries campaign
20/01/25 – TDC - Reminder: Consultation on Council's Housing Strategy - Closes 7th February
20/01/25 – DCC - Helping Olga rebuild her life in North Devon; free roadshow event for kinship carers next week and don't forget, it's Super Saturday tomorrow!
23/01/25 – DCC - Storm Éowyn
24/01/25 – TDC - Torridge District Council warns unlicensed breeders they are at risk of fines of up to £5,000
28/01/25 – TDC - Do you have the drive and passion to help grow the economy of Torridge and North Devon? Could you be next Chair of the Northern Devon Futures Economy, Innovation and Skills Action Group?
29/01/25 – TDC - Great turnout for volunteer tree planting events helps to create a new woodland in Bideford
30/01/25 – TDC - Torridge District Council with help from East-the-Water Community Primary School break ground for new Operational Services Centre
31/01/25 – RD&E - Latest news from the Royal Devon: January 2025
31/01/25 – Healthwatch Devon - HW Devon E-bulletin 31 January 2025
05/02/25 – DCC - Online support sessions for young people moving into adulthood; Stover Country Park looks for someone to refresh their learning programmes; Better inclusion of neurodiversity in Devon's schools; and become a Restorative Justice Volunteer
05/02/25 – Ron Bailey - February Update Safety of lithiumion batteries campaign
05/02/25 – Devon Climate Emergency - Devon Climate Emergency February Newsletter
06/02/25 – Keep Britain Tidy - Let Us Know How Your Council Will Support the 10th Great British Spring Clean
07/02/25 – TDC - Free fun for all the family at Northam Burrows this half term
07/02/25 – TDC - Local Business Bulletin Friday 7 February 2025
10/02/25 – DCC - This week's news round-up from Devon County Council: Royal visitor to Exeter CoLAB; signed legislation brings Devon and Torbay Combined County Authority into being and are you looking for work but are struggling to find a job?
10/02/25 – PCSO Baker - New contact details
10/02/25 – TDC - Torridge District Council Supports National Apprenticeship Week 2025
14/02/25 – Fw: Notes from meeting with Sir Geoffrey Cox
18/02/25 – Streetworks - Notification of road closure - LM903DTSS51092801, Road from North Town Farm to Old Station Cross, Petrockstowe EX20 3HE
03/03/25 – Devon Community Resilience - Book your place! Devon Community Resilience Forum 2025
03/03/25 – DCC - Above inflation budget increases for vulnerable people and cash boost for highways; Volunteers help investigate Devon's ancient past; Illegal tobacco and vapes seized; and upgrade of Bishops Tawton Roundabout
03/03/25 – RD&E - Latest news from the Royal Devon: February 2025
03/03/25 – TDC - Devolution and Local Government Reorganisation
03/03/25 – TDC - Calling all entrepreneurs win six months of free space in Bideford Town Centre
03/03/25 – TDC - Torridge District Council appoints new Finance Manager to its Strategic Management Team
03/03/25 – DCC - Our headline news this week: Councils collaborate on devolution plans; Devon schools among the first phase of the Government's breakfast club programme and Devon's newest Special School takes massive step forward
03/03/25 – TDC - Torridge awarded just over £20 million as part of the government's Community Regeneration Partnership
07/03/25 – TDC - Torridge District Council reminds dog owners to act responsibly to avoid incidents of sheep worrying on Northam Burrows
07/03/25 – Keep Britain Tidy - Make Your Great British Spring Clean Pledge Today
10/03/25 – TDC - Local Business Bulletin Friday 7 March 2025
10/03/25 – DCC - All the latest news from Devon County Council
10/03/25 – Devon Climate Emergency - DCE March Newsletter
11/03/25 – TDC - Councillors and Officers gather at Riverbank House to raise the Commonwealth Flag