

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
01884 860839 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 21st January 2020, in the Baxter Hall, to which Parishioners are invited and welcome to attend, to discuss the following business.

AGENDA

- 1) **Apologies of Absence** To receive any apologies and approve reasons for absence.
- 2) **Declarations of Interest**
- 3) **Public Session**
- 4) **Minutes** To consider for approval the minutes of the Parish Council Meeting of 19th November 2019, the minutes having been previously circulated.
- 5) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 6) **Matters arising from previous minutes**
 - a) Torrington 100. Details forwarded for inclusion in Petrockstowe News.
 - b) Air Ambulance landing site. Update from Cllr Fisher/Clerk if available
 - c) Phone Box – carried forward
 - d) Bus Shelter repairs – estimated quote of £155 received (labour £120, materials £35). To be agreed
 - e) Recreation Ground signs. Update from Cllr Busby/Kelsey if available.
 - f) Website accessibility. Update from Cllr Wiseman if available
 - g) Book of Condolence. Update from Clerk
 - h) Tarka Trail. Concern regarding trees. (These will be looked at in early January – Highways) Update from Cllr Richards/Clerk if available.
 - i) Drains on Aish Hill. Update from Cllr Saywell/Richards if available
- 7) **Current Business**
 - a) Budget / precept
 - b) Annual Parish Meeting.
- 8) **Planning** None
- 9) **Councillors Reports** for information
 - a) Petrockstowe Sports & Social Club – Cllr Kelsey
 - b) Play Area – update from Clerk
 - c) Baxter Hall – Cllrs Busby/Harris
 - d) Footpaths – Cllr Richards
 - e) County/District – Cllrs Saywell/Wiseman/Hurley
 - f) Police Report – PCSO Baker
- 10) **Finance**

a) Clerks expenses - £35.56

11) Confirm date of next meeting

Proposed Planning Meeting on 18th February 2020 (this will only take place if there are planning applications to consider) and Parish Council Meeting on 17th March 2020.

12) Part 2



Fiona Lowe
Parish Clerk
15/01/2020

Correspondence sent to Councillors from 14th November 2019 to 15th January 2020 inc.

14/11/19 – TDC - Agenda for Torrington Area Advisory Group, 26th November 2019, 7.00 pm
15/11/19 – Cllr Saywell - FW: Ash Dieback & Promotion of Tree Planting
18/11/19 – Ruby Cty Medical Group - Social Prescribing
19/11/19 – TDC - Great Torrington Area Advisory Group
20/11/19 – TDC - Great Torrington Area Advisory Group
27/11/19 – DCC - Devon Countryside Access Forum
02/12/19 – TDC - FW: Torrington Area Advisory Group
05/12/19 – ICO - Latest news from the ICO
06/12/19 – DCC - Tree planting initiatives launched by Devon County Council
06/12/19 – Devon Communities - If you LOVE Devon, you'll LOVE this update
09/12/19 – Lynton Town Council - Letter from Lynton & Lynmouth Town Mayor
16/12/19 – Torrington 100 - Small Grant application
17/12/19 – TDC - Minutes of the Torrington Area Advisory Group - 26 November 2019
17/12/19 – TDC - Action Arising from the Minutes - Torrington Area Advisory Group
17/12/19 – Geoffrey Cox Office - MP Surgery Advice Dates 2020
18/12/19 – TDC - Torridge Refuse & Recycling Christmas Dates 2019/20
18/12/19 – TDC - Re: Engagement with the OPCC
18/12/19 – Clerk - Involve Funding News DECEMBER 2019
19/12/19 – DCC - Highways Update
19/12/19 – NDHT - UPDATE: NDHT and RD&E to explore joining together on a more formal basis
22/12/19 – DCC - RE: Canada Wood Trees
02/01/20 – DCC - Tarka Trail advanced warning
06/01/20 – TDC - The Enforcement Plan
07/01/20 – My Neighbourhood Plan - Policy Drafting Workshop
07/01/20 – Devon Wildlife Trust - Torridge River Restoration Project
09/01/20 – ICO - Latest news from the ICO