

# PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall on  
Tuesday 17<sup>th</sup> July 2018 at 7.35pm.

Cllrs present: I Fisher (Chair), M Busby (Vice Chair), DCllr R Wiseman, J Jeffs,  
J Harris, A Hunkin, F Lowe (Clerk), 1 member of the public

13. **Apologies of Absence.** Apologies were received from CCllr A Saywell and Cllr D Kelsey. PCSO M Baker did not attend.
14. **Declarations of Interest.** None
15. **Public Session.** A parishioner commented that the public footpath on Smith Hill by the Petrockstowe sign was blocked by overgrown vegetation. The Clerk to contact DCC.
16. **Approval of Minutes.** The minutes of the Annual Meeting of 15<sup>th</sup> May 2018, having been previously circulated were approved and signed as a correct record.
17. **Correspondence.** Cllrs agreed that they had received the correspondence as listed from 4<sup>th</sup> May to 11<sup>th</sup> July 2018 inclusive. It was decided that as so much correspondence is sent, the emails from Rural Services Network should be discontinued.
18. **Matters arising from previous minutes.**
  - a. HGV/Sibelco lorries. Progress has been made but the wording on the actual signs is still to be decided. The Clerk to contact DCC Traffic Officers requesting that the word Sibelco be used if possible.
  - b. No 4 The Square. No work has been done on the roof, but it is felt this is due to the thatcher being busy. Review at next meeting.
  - c. Phone Box refurbishment. Michael Harris has been contacted and has scheduled the work to be done.
  - d. Signs at Petrockstowe Station. The Clerk reported this and will chase.
  - e. Hedge at Tanyarde. The Clerk reported this but the recent hedge trimming by TDC did not include this. The Clerk will investigate.
19. **Current Business.**
  - a. Councillor Vacancy. Mrs Caroline Pink applied. All in favour to co-opt her as a Councillor. The Clerk will confirm with Mrs Pink and TDC.
  - b. Communities Together Fund. Review at next meeting when Cllr Kelsey will be present.
20. **Planning.**
  - a. **Application.** Ref: 1/0685/2018/AGMB dated: 5th July 2018 for prior notification for the change of use of agricultural building to No1 dwelling

Initials of chair .....

under Class Q at Building 9, Berry Farm, Petrockstowe, Okehampton.

Following discussion, the following comments were agreed “It is felt that the current buildings are not structurally capable of being converted into dwellings and that there is a lack of foundations”.

b. **Application.** Ref: 1/0690/2018/AGMB dated: 6th July 2018 for prior notification for the change of use of agricultural building to No1 dwelling under Class Q at Building 7, Berry Farm, Petrockstowe, Okehampton.

Following discussion, the following comments were agreed “It is felt that the current buildings are not structurally capable of being converted into dwellings and that there is a lack of foundations”.

c. **Decision.** Ref: 1/0197/2018/LBC dated 6th June 2018 for a proposed conversion of a single storey out building and the refurbishment of the side extension at Higher Cottage, Cott Lane, Petrockstowe, Okehampton.

**GRANTED**

d. **Decision.** Ref: 1/0196/2018/FUL dated 6th June 2018 for a proposed conversion of a single storey out building and the refurbishment of the side extension at Higher Cottage, Cott Lane, Petrockstowe, Okehampton.

**GRANTED**

## **21. Councillors Reports.**

a. **District Report.** TDC has had it’s AGM and the same Conservative Councillors have been re-elected. The Local Plan consultation is still ongoing. TDC is still searching for a permanent Traveller’ Site. The cattle market in Bideford is to be demolished and redeveloped. As it is a flood plain there will not be any housing. Businesses are reminded that the Business Relief Rate form needs to be completed. There have been very few queries with the new waste and recycling programme, and 26,000 green wheelie bin contracts have been purchased. A361 roadworks will start at Bideford soon. With regards to Syncocks, the owner has verbally agreed to the S106 and affordable housing conditions but TDC is waiting for the written agreement. Once received the planning can then be approved. If this does not take place before the Local Plan is in force, then it will need to be resubmitted.

b. **County Report.** Cllr Saywell supplied a report which was read out by Cllr Fisher in his absence. Sibelco signs, as discussed. Following recent news, assurance was given that Cllrs are working hard to ensure that DCC is a safe environment and sexual harassment is unacceptable. A3124 between Rosemoor and Beaford will be closed from 10/09/18 to 20/11/2018 for essential work. Rosemoor will remain open and accessible. A new DCC Economic Strategy is being produced. A copy of the full report is available on the website.

c. **Recreation Ground.** The Summer Fete and Dog Show is on 21<sup>st</sup> July at 2pm. Many village groups and clubs will have stalls including a human fruit machine. The event will finish with a 6 a side football match.

Thanks go to all those who helped in the recent clean up.

d. **Play Area.** This is being well used and enjoyed.

e. **Baxter Hall.** The roof is now repaired. The Flower Show is on 4<sup>th</sup> August. The Masquerade Ball on 15<sup>th</sup> September has sold 82 tickets out of a possible 100. £10 non-refundable deposit is required. There will be a cash and a bottle raffle. The AGM is on 16<sup>th</sup> October.

f. **Police Report.** None

22. **Financial Items.** All payments approved, and cheques signed by Cllrs Fisher and Hunkin.

a. Data Protections Fee - £40.00 cheque no 369

b. TSOHost (payable to D French) - £17.99 cheque no 370

c. Baxter Hall Hire April17 to April 18 inc. £120.00 cheque no 371

d. Came & Co, Insurance premium - £354.89 cheque no 372

e. Petrockstowe Play Area, reclaimed VAT - £20.12 cheque no 373

A Planning Meeting will be held on 21<sup>st</sup> August 2018 if required and the next Parish Council Meeting is on 18<sup>th</sup> September 2018. Cllr Fisher gave her apologies as she will be on holiday.

With no further business, the Chairman declared the meeting closed at 8.30pm.

Chairman ..... Date .....

Initials of Chair .....