

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: 07989 638315 E-mail: petroc.clerk@hotmail.com

Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Annual Meeting to be held at 7.30pm on Tuesday 19th September 2023, in the Baxter Hall, Petrockstowe, to which Parishioners are invited and welcome to attend, to discuss the following business.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from Unitary Councillor/s if required

AGENDA

- 1) **Apologies of Absence** To receive apologies and approve reasons for absence
- 2) **Declarations of Interest** To declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** To consider for approval the minutes of the Annual Parish Council Meeting of 13th July 2023, the minutes having been previously circulated.
- 4) **Adoption of Model Standing Orders** There is an updated version of these that should have been brought before the PC, however the "old" version was presented in error. To consider adoption of the newest version.
- 5) **Planning**

Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.

 - a) **Application – for info only.** Consultation Request - GE/0594/2023 - National Grid Section 37 Application - Land At Grid Reference 251519 108921, Petrockstowe. *No objections received from Councillors.*
 - b) **Application – for info only.** Ref: 1/0429/2023/FUL Date: 2nd August 2023 Proposal: Construction of an agricultural workers dwelling (Amended Plans) Location: Land At Heanton Barton, Petrockstowe, Devon. *Comments sent to Planning: Petrockstowe Parish Council have no objections to this application.*

Council is asked to receive planning application decisions made by Torridge District Council.
Council is asked to note the below decisions:

 - a) **Decision** - Ref: 1/0376/2023/LBC Date: 20th July 2023 Proposal: Replacement of existing fence panels and gate Location: 3 The Square, Petrockstowe, Okehampton, Devon. **Decision: GRANTED**
 - b) **Decision** - Ref: 1/0437/2023/FUL Date: 1st August 2023 Proposal: Erection of single storey extension to existing bungalow Location: Kilima, 1 Chapel Close, Petrockstowe, Okehampton. **Decision: GRANTED**
 - c) **Decision** - Ref: 1/0254/2023/FUL Date: 14th August 2023 Proposal: Application for approval of technical details for a single dwelling and associated works following grant of permission

in principle 1/0699/2020/PIP (Re-submission of 1/1276/2021/FUL) Location: Land South Of 1 North Town, Petrockstowe, Devon. **Decision: REFUSED**

- 6) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information.
- 7) **Matters arising from previous minutes**
- a) **Extension of 30mph speed limit** – update if available – **CLRs who attended the meeting with Highways**
 - b) **Flagpole** – update if available – **Cllr Richards**
 - c) **Civility & Respect Pledge** – update - **Clerk**
 - d) **Internal Auditors** recommendations – outstanding items
 - i) **Training Policy** – to consider adoption
 - ii) **Statement of Control** - to be sourced and considered for adoption – c/f
- 8) **Current Business**
- a) **Website Hosting** – Introduction of cost – details [here](#) for discussion and decision.
- 9) **Councillors Reports** for information if required and available.
- 10) **Finance**
- a) **Receipts: to note receipt of income**
None
Receipts: £0.00

 - b) **Expenditure: Previously approved expenditure**
17/07/23 – BHIB Insurance - £767.84
26/07/23 – SWW (for RG) – £105.67
26/07/23 - RG – £212.72 (balance from closed PSSC account minus insurance contribution and SWW payment)
18/08/23 – ICO - £35.00
Payments approved: £1,121.23

Previous Account Balance: £10,806.72 (of which £8,250.00 is restricted)
Receipts: £0.00
Payments: £1,121.23
Account Balance: £9,685.49 (of which £8,250.00 is restricted) (agrees with bank statement on 11/09/23)
- 11) **Confirm date of next meeting**
The next PCM will be on Tuesday 21st November 2023 at 7.30pm in Baxter Hall. A Planning meeting will be held on Tuesday 17th October 2023 if required.



Fiona Lowe
Parish Clerk
13/09/2023

Correspondence sent to Councillors from 09/07/2023 to 13/09/2023 inclusive

10/07/23 – DCC - Testing find 56 per cent of sandwich bars in breach of new allergen law; Marsh Barton Station opened by Transport Secretary and our libraries prepare for a summer of fun!

13/07/23 – PCSO Baker - Great Torrington and Rural Virtual Parish Meeting

13/07/23 – PCSO Baker - Virtual meetings

13/07/23 – NHS - Message to Stakeholders: Suzanne Tracey announces decision to step down as CEO of the Royal Devon

13/07/23 – Healthwatch Devon - Have your say about local urgent and emergency NHS hospital services

13/07/23 – Keep Britain Tidy - Will you join us for Love Parks Week 2023?

14/07/23 – TDC - Great Torrington Mayor attends statue unveiling commemorating the life and works of Sister Nivedita in London

14/07/23 - TDC Record number of species found at Northam Burrows BioBlitz

14/07/23 – TDC - TDC Planning team highly commended in Royal Town Planning Institute awards

14/07/23 – DCC – We have achieved Bronze Trailblazer status with Race Equality Matters; record number of children in Devon receive summer holiday food support and beware of new text message scam impersonating family members!

15/07/23 – Peninsula Transport - Peninsula Transport International Gateway Study; strengthening the region's global connections

21/07/23 – DCC – Celebrations, consultations and competitions... oh my!

21/07/23 – TDC - North Devon+ Free Business Support for regions businesses – Business BOOST programme

21/07/23 – TDC - New accessible gates on Northam Burrows unlock spectacular coastal path for all!

21/07/23 – TDC - Don't lose your vote – Look out for the annual electoral canvass form coming through the post soon!

24/07/23 – Healthwatch Devon - Healthwatch Devon E-bulletin 20 July 2023

24/07/23 – ODCTG - AGM Minutes

24/07/23 – DCC - Devon County Council North Devon Link Road project progress Update

25/07/23 – DCC - Severe disruption to NHS services in Devon as consultants go on strike

25/07/23 – Keep Britain Tidy - This Love Parks Week we're calling for more funding for parks and green spaces

02/08/23 – TDC - Renovation to commence on Historic Market House in Great Torrington

02/08/23 – Devon Climate - Welcome To Our August Newsletter!

04/08/23 – Healthwatch Devon - Healthwatch Devon E-bulletin 03 August 2023

06/08/23 – DCC - Caught exceeding the speed limit; Coronavirus cases rise slightly in the South West; Active Streets trial starts in Exeter; Broken things fixed at The BIG FIX; and ready for coworking?

10/08/23 – DCC - Stagecoach Southwest Bus Service Changes for September 2023

17/08/23 – TDC - Torrington Business Bulletin - August 2023

17/08/23 – DCC - Helping children aspire to reach their potential; Pause on plans to stop support for homelessness; Understanding healthy relationships; Childcare availability in Devon; COVID-19 booster; and Let's Talk Teenagers

21/08/23 – DCC - Congratulations on exam results, and next steps with our Work Hub; Investment scam warning; New powers to ease congestion; and the winter vomiting bug, in August!

29/08/23 – TDC - Proving letting information for self-catering holiday lets

29/08/23 – TDC - Late August Bank Holiday Waste & Recycling Collection Changes

29/08/23 – DCC - Free trees; exam successes and green your clean!

01/09/23 – TDC - North Devon+ launches Government's Prosperity Fund support schemes

01/09/23 – ODCTG - Coffee Morning

04/09/23 – NHS - Stakeholder update from the Royal Devon: Paul Roberts announced as interim CEO

04/09/23 – 20's Plenty - 20's Plenty for Us Enews - Most lit streets in Wales go 20mph on 17th Sept. Edinburgh conference 7 Dec

04/09/23 – DCC - New family structure is helping foster carers; Exeter's historic Iron Bridge; Making it safer to walk to school; Support for farmers; and a section of the Exe Estuary to close for repairs.

07/09/23 – Martin Warren - St Petroc's Church

07/09/23 – Devon Climate - Welcome To Our September Newsletter!

07/09/23 – DCC - Staying safe during hot weather

07/09/23 – TDC - New Street Naming & Numbering Policy

07/09/23 – NHS - Latest news from the Royal Devon: September 2023

11/09/23 – DCC - Important decision to help improve the lives of children in care and care leavers in Devon; Heat alert issued across the South West and we'd like your views on sexual health and contraception services

11/09/23 – Devon Highways - Devon County Council Stakeholder Liaison Team

13/09/23 – Devon Communities Together - RAAC support for village halls and community buildings

13/09/23 – DCC - Tune in to BBC Spotlight this evening!