

PETROCKSTOWE PARISH COUNCIL

Parish Clerk: Fiona Lowe, Fourwinds, Fore Street, Witheridge EX16 8AH
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Dear Councillors, you are duly summoned to attend the Petrockstowe Parish Council Meeting to be held at 7.30pm on Tuesday 19th July 2022, in the Baxter Hall, Petrockstowe, to discuss the following business. Parishioners are invited and welcome to attend.

7.30pm Public Question Time

This section (at the Chairman's discretion may last up to 30 minutes) is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \(admissions to meetings\) Act 1960 s 1 extended by the LG Act 1972 s 100.](#)

Report from Unitary Councillor/s if required

AGENDA

- 1) **Apologies of Absence** Council is asked to receive apologies and approve reasons for absence.
- 2) **Declarations of Interest** Council is asked to declare any personal interests and any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the room for the relevant item).
- 3) **Minutes** Council is asked to consider for approval the minutes of the Annual Parish Council Meeting of 17th May 2022, the minutes having been previously circulated.
- 4) **Planning**
Council is asked to discuss the below planning application/s and inform the Clerk of its comments to forward to Torridge District Council. Any planning applications received after the distribution of this agenda will also be considered.
 - a. **Application:** Ref: 1/0523/2022/FUL Date: 14th June 2022 Proposal: Raising of roof to form loft extension, and retrospective approval for minor alterations, including infill extension to entrance Location: Fairview, Petrockstowe, Okehampton, Devon. Comments sent to Planning: *Petrockstowe PC have no objections to this application.*
 - b. **Application:** Ref: 1/0023/2022/FUL Date: 28th June 2022 Proposal: Erection of two no. dwellings to replace existing vegetable packing shed and Hay Barn in lieu of 1/0859/2019/AGMB - (Amended drawings) Location: Hallwood Farm, Petrockstowe, Okehampton, Devon. Comments sent to Planning: *Petrockstowe Parish Council feel that the new layout and construction material certainly look more in keeping with the existing old farm buildings and are happy to support this application.*
Council is asked to receive planning application decisions made by Torridge District Council. Council is asked to note the below decisions:
 - c. **Decision:** Ref: 1/1118/2021/FUL Date: 10th June 2022 Proposal: Change of use from a mixed use of public house and private dwelling to solely a private dwelling
Location: The Laurels Inn, Petrockstowe, Okehampton, Devon. Decision: **REFUSED**
- 5) **Correspondence** Please see below list of correspondence e-mailed to Councillors for consideration/information. Council is asked to confirm receipt and give comments if necessary.
- 6) **Matters arising from previous minutes**
 - a) **Signature of acceptance by Vice Chair – Cllr Fisher**

- b) **Re-adoption of Council Documents – Cllrs Fisher & Thompson to sign**
- c) **Virtual Attendance** – Update from Clerk on use of mobile hotspot (if used)
- d) **The Queen’s Platinum Jubilee Central Weekend 2022** – debrief
- e) **Dog Poo bin for Rec Grd** – now installed

7) **Current Business**

- a) **Play Park** – formal approval of change of authorised signatories – Clerk
- b) **Settlement Evidence Base surveys** – email sent 24/06/22 – for discussion
- c) **Sibelco statement** – *‘Following limited calls from members of the public during the past three years, Sibelco feel the need to make the statement that we are unable (stipulated by DCC), to put our name/logo on the road signs that direct haulers along the A386 and away from the village of Petrockstowe. If any problems persist in the future, we will look to take further actions to mitigate this’*
- d) **Dog poo bin for village** – Cllr Busby

8) **Clerk/Parish Councillors Reports** for information if required and available.

9) **Finance** – as at 13/07/2022

Financial Statement - provided

Receipts: To note receipt of income

Purchase of Jubilee Bowls - £8.00

Expenditure: Previously approved expenditure

Precept Payments – total – £650

Ground Lease – total - £2

SLCC membership - £80

Jubilee Bowls - £150

Queen’s Platinum Jubilee Celebrations – total - £293.09

Previous Account Balance ££2,649.72

Receipts £8.00

Payments £1159.09

Total Balance £1,482.63

Previously approved expenditure (yet to be paid)

BHIB Insurance, due 18th July 2022 - £284.54 – to be paid w/c 11/07/22

F Lowe for Dog Poo Bin for RG - £97.05 – to be paid w/c 11/07/22

To approve any expenditure

Internal Audit - £100 (tbc)

Clerks expenses - £42.05

10) **Confirm date of next meeting**

The next Parish Council Meeting will be on Tuesday 20th September 2022 at 7.30pm in Baxter Hall with a Planning Meeting on Tuesday 16th August 2022 if required.



Fiona Lowe
Parish Clerk
13/07/2022

Correspondence sent to Councillors from 12/05/2022 to /2022 inc.

12/05/22 – Healthwatch Devon - Mindset Matters: supporting you and your mental health in Devon

17/05/22 – DCC - Eleven Devon residents awarded in The Queen's New Year's Honours list; we're putting savings aside for children in our care and the BIG FIX returns tomorrow

17/05/22 – TDC - Blue Flag Award for Westward Ho! Beach for 19th Year in a row

17/05/22 – TDC - £150 Energy Rebate for Band A-D Direct Debit Customers is on it's way!

17/05/22 – TDC - Celebrate the Queen - but Keep it Green!

17/05/22 – PCSO Baker – Crime reports etc

18/05/22 – DCC - Free one-day Devon Work Hubs trial, funding boost to support people into skilled jobs and event for Devon farmers and landowners interested in agri-tech

18/05/2022 – NDHT - Latest news from the Royal Devon: May 2022

23/05/22 – TDC - Councillor Ken James re-elected as Leader for third year at Torridge AGM

23/05/22 – PCSO Baker - Rural Affairs - May - Equine Crime

23/05/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 19 May 2022

23/05/22 – DCC - Autumn COVID-19 booster programme recommended; Reasons for optimism for Devon businesses; New study on offshore wind; Free offer with Devon Work Hubs

24/05/22 – TDC - Platinum Jubilee Waste & Recycling Collection Changes in Torridge

27/05/22 – TDC - Torridge Council's entry for Bideford Soapbox Derby starts to take shape

27/05/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 26 May 2022

27/05/22 – TDC - Half Term Fun and Events on Northam Burrows & Volunteers Needed!

27/05/22 – DCC - RE: Proposed changes to Countywide Parking Order reference IMR/B06948-5868

30/05/22 – DCC - Pilot transport schemes to tackle loneliness; free supermarket vouchers for May half-term; support for young people into employment; care workers applauded; we welcome our new Chairman and celebrating the Jubilee weekend ahead

30/05/22 – ODCTG - Newsletter 76

05/06/22 – Devon Climate Emergency - June Newsletter

05/06/22 – TDC - Torrington Pool Reopens - Free entry Sat 11th June & Discounted

05/06/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 1 June 2022

05/06/22 – TDC - Grant Funding Opportunities - 1st June 2022 Update

05/06/22 – DCC - Devon celebrates the Platinum Jubilee; celebrating safely this weekend; new campaign focuses on adoption; helping businesses start in North Devon

07/06/22 – Devon Communities - Free online wellness workshops - new sessions announced

07/06/22 – Healthwatch Devon - National Healthcare Champion to visit us in Devon

07/06/22 – DCC - This week is Carers Week; Activities and workshops for carers; Who is a carer and how do they get support?

12/06/22 – DCC - Apply for free energy efficiency improvements; progress report on reaching net-zero this decade; Farms Estate also driving down carbon emissions; it's Carers Week, and more

12/06/22 – TDC - Join us and Support National Clean Air Day on 16th June

12/06/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 9 June 2022

14/06/22 – TDC - Torridge and universities get onboard with funding bid to position Appledore at the heart of global Net Zero maritime ambitions

15/06/22 – TDC - [copy] Reissued to correct text in second paragraph - Torridge and universities get onboard with funding bid to position Appledore at the heart of global Net Zero maritime ambitions

15/06/22 – ICO - Latest news from the ICO

15/06/22 – TDC - Have your say on TDC plans for Appledore Clean Maritime Innovation Centre funding bid

18/06/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 16 June 2022

18/06/22 – Devon Communities - Free online workshop for Torridge, N. Devon and W. Devon - writing winning funding bids

18/06/22 – TDC - Collaboration delivers successful "Kick Start" programme and job placements for young people across northern Devon

18/06/22 – DCC - Free holiday activities with meals this summer; COVID-19 figures still low but rising slightly and we're returning to the Devon County Show

24/06/22 – NDHT - Royal Devon University Healthcare NHS Foundation Trust - latest news for our members and stakeholders

24/06/22 – DCC - Are you struggling with the cost of living?

24/06/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 23 June 2022

24/06/22 – DCC - Recommendations to improve ambulance waiting times; Kingsbridge Community Works; Not too late for COVID-19 vaccinations; Financial support and cost of living; EV charge points ready for use

24/06/22 – TDC - Torridge District Council Pleased to Support Ukrainian Hub

28/06/22 – TDC - Torridge District Council to provide further support using the Household Support Fund

28/06/22 – DCC - First of 80 new Electric Vehicle charging points ready for use and an invitation to join us in the Refill Revolution!

30/06/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 29 June 2022

03/07/22 – Healthwatch Devon - Annual Report 2021-21 - Healthwatch in Devon, Plymouth and Torbay

03/07/22 – Keep Britain Tidy - Will you join us for Love Parks week 2022?

03/07/22 – Devon Climate Emergency - Welcome to our July Newsletter!

04/07/22 – DCC - Growth of 'shop local' is a 'huge opportunity' for businesses

04/07/22 – TDC - Torridge District Council publishes first Annual Review of its Carbon, Environment & Biodiversity Plan

07/07/22 – PCSO Baker - Rural Affairs

07/07/22 – Healthwatch Devon - Healthwatch Devon E-bulletin, 05 July 2022

07/07/22 – TDC - Torridge District Council continues to tackle Housing Crisis

07/07/22 – NDHT - New electronic patient record system to rollout from Eastern to Northern Devon this weekend

10/07/22 – DCC - Stark warning on spending from Devon finance chief; heat wave warning issued for parts of the UK and project launched to equip young people with entrepreneurial skills

10/07/22 – NDHT - Stakeholder update: New electronic patient record system, Epic, now live across Northern Devon

12/07/22 – DCC - Stagecoach Bus service changes from 31st July 2022