

## PETROCKSTOWE PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Baxter Hall on  
Tuesday 16<sup>th</sup> July 2019 at 7.30pm.

Cllrs present: I Fisher (Chair), M Busby (Vice Chair), A Hunkin,  
J Harris, J Jeffs, J Richards, DCllr R Wiseman, F Lowe (Clerk), no members of  
the public

15. **Apologies of Absence.** Cllr D Kelsey is away. CCllr A Saywell and DCllr D Hurley are attending other meeting. PCSO M Baker is on annual leave.
16. **Declarations of Interest.** None.
17. **Public Session.** None.
18. **Approval of Minutes.** The minutes of the Annual Meeting of 21<sup>st</sup> May and the Planning Meeting of 18<sup>th</sup> June 2019, having been previously circulated were approved and signed as a correct record.
19. **Correspondence.** Cllrs agreed that they had received the correspondence as listed from 16<sup>th</sup> May to 10<sup>th</sup> July 2019 inclusive. Cllr Richards pointed out the hypocrisy of the “Living on the Verge” being sent out in the same week that the slipper orchids were mown down by Hele Bridge. Unfortunately, this is outside of our parish and outside of our control. The correspondence from the Fire Service regarding closures was interesting and Cllr Fisher urged the cllrs to complete the survey.
20. **Matters arising from previous minutes.**
  - a. **Phone Box.** Carried forward
  - b. **Signs at Petrockstowe Station.** Highways will add warning signs to the road and are waiting for the contractor to be available to complete the redesign.
  - c. **Internet Banking.** There was a discussion regarding allowing the Clerk to manage the internet banking and be able to make payments without an additional signatory online. The Clerk is a paid employee and the RFO and it was felt that moving to internet banking now would be advantageous. It was voted unanimously to proceed with internet banking. Cllrs Fisher, Busby and Hunkin will be able to view the statement/balance and the **Clerk will amend the Financial Regulations** to reflect the changes.
  - d. **Reserve Funds.** The funds in the current account have built up and the Clerk requested that a transfer was approved to the Reserve Account which would accrue interest. It was agreed to transfer £4,000. **Clerk to complete**
  - e. **Explanation of Police Reports.** Despite requesting this, PCSO Baker has not supplied any information and is unavailable for comment today. **Clerk to continue requesting**
21. **Current Business.**
  - a. **VE Day 75 – Ringing out for Peace 8<sup>th</sup> May 2020.** Cllr Richards was able to report that the bell ringers are aware and will respond; more ringers are needed (practices are on Weds 7.00pm). Cllr Harris said that there is a possibility of a street party and an evening event to be held at the Baxter Hall. More information to be provided later.

- b. **Came & Co Insurance.** The Clerk is happy that the renewal is a reasonable increase on the previous year, and will compare quotes next year. Cllrs agreed to the renewal.
- c. **Repairs to Bus Shelter.** Michael Harris has given a quote for £95 to complete all necessary work. He will not be charging full price for his time. Cllrs agreed to ask him to go ahead, and the Clerk to pay online once work complete.
- d. **Air Ambulance Landing site.** Cllr Fisher responded to the request for community landing sites and has met a representative at the Rec Ground. It was felt this would benefit local residents and could possibly make the area more secure. Air Ambulance will meet the cost of labour, and the PC would pay for materials and electricity used. They requested increased access at the MoorMill entrance if possible. Cllr Fisher will meet again and get costs.
- e. **Caravans in New Road.** There appear to be 2 caravans that are possibly being used to stay in. The Clerk has contacted the Planning Enforcement Officer for advice.

## 22. Councillors Reports.

- a. **PSSC.** The Cricket Club have had several friendly matches and parts of the pavilion and picnic benches have been repaired and repainted. Hatherleigh Ladies Cricket Club have recently hired the ground which may be repeated. The Fete & Dog show is on 10<sup>th</sup> August.
- b. **Play Area.** The gutter has had padding put on as requested in the recent report. Cllr Kelsey has touched up the murals and a local resident has agreed to pressure wash the equipment.
- c. **Baxter Hall.** With The Laurels closed, a bar has been held on Friday evenings. Thanks to those who suggested it and worked hard to make it a success. It seems unlikely that a Lottery grant will be forthcoming towards the roof rebuild. Letters of support are not acceptable and alternative evidence would cost £2-3k. Both Cllrs Wiseman and Saywell have promised contributions. The new roof would be guaranteed for 15 years. There are several events soon with the AGM in September.
- d. **Footpaths report.** New signs have been installed as requested. They are, however, on the top of posts, which makes them more difficult to see. The footpath from Cott Lane is impassable with brambles, undergrowth and sycamore. **Clerk to ask PROW who is responsible.**
- e. **District Report.** There is not much happening at TDC. It is now made up of mainly independent councillors. The Economy is the main priority going forward to give opportunities to young people in the district. There is a need for more small industrial units. The Local Plan will make it easier to ensure that this happens.
- f. **County Report.** Cllr Saywell provided a report in his absence read out by the Clerk. The new Neighbourhood Highways Officer is Sarah Campbell (covering for Darryl Jagger for 6 months). Resurfacing will take place in the village w/c 29<sup>th</sup> July. Hopefully the hassle will be worth it! Highways are piloting a scheme to make repair of potholes quicker and more efficient. The Fire Service Consultation does not affect us directly. There is a campaign to tackle Ash dieback (which has been forwarded to cllrs).
- a. **Police Report.** There have been no reported incidents in June. In June 2018 there were 4 "Public Safety" incidents.

Continuation of PCM minutes on 16<sup>th</sup> July 2019

23. **Financial Items.**

- a. **Defibrillator Pads.** These have been replaced by Cllr Fisher at a total cost of £52.80.  
Cllrs agreed to recompense and Cllrs Hunkin and Busby signed cheque no 389.  
Cllrs approved the following payments. Cheques signed by Cllrs Fisher and Hunkin
- b. **ICO Membership.** Cheque no 390 - £40
- c. **Came & Co Insurance.** Cheque no 391 - £369.09
- d. **Clerks Expenses** (inc contribution to SLCC) Cheque no 392 - £80.80.

If required, a Planning Meeting will be held on 20<sup>th</sup> August 2019 and the Parish Council Meeting is on 17<sup>th</sup> September 2019.

With no further business, the Chairman thanked the Councillors for attending, and declared the meeting closed at 8.50pm.

Chairman ..... Date .....

Initials of chair .....