

PETROCKSTOWE PARISH COUNCIL

Minutes of Parish Council Annual Meeting held in the Chapel Meeting Room on
Tuesday 9th May 2017 at 7.35pm.

Councillors present: I Fisher (Chair), D Kelsey, A Hunkin, B Cameron,
M Busby, F Lowe (Clerk).

5. **Apologies of Absence.** Apologies were received from Cllr J Jeffs, J Harris and District Cllr R Wiseman. PCSO Baker was not present.
6. **Declarations of Interest.** None
7. **Public Session.** None
8. **Approval of Minutes.** The minutes of the Parish Council Meeting of 21st March 2017, Annual Parish Meeting of 18th April 2017 and the Planning Meeting of 18th April 2017, having been previously circulated, were approved and signed as a correct record.
9. **Matters arising from Previous Minutes.**
 - a. Future of the Rec Ground. The Cricket Club will take over as the Petrockstowe Sports & Social Club. Cllr Busby has been in contact with Torridge District Council Lawyer to organise and prepare a Licence Agreement. Under this agreement, the PSSC will operate independently. A draft was given to Cllr Kelsey to take to the PSSC Committee. Amendments can be discussed if required. Under the regulations of the tenancy, the PC are required to keep the RG primarily for the use of residents and there are some restrictive covenants. The lease runs until 2098. The proposal is that the current bank balance of the RG is transferred to the PSSC, proposed by Cllr Fisher and seconded by Cllr Cameron. Cllr Kelsey to provide Bank A/c details, once account is opened. The PSSC will need to insure and maintain the buildings and lands as detailed in the agreement. It was also decided that the account paperwork of the RG should be passed to the PC for archiving. Clerk to ask retired RG treasurer to provide these. Clerk to liaise with retired treasurer for handover of electric and water accounts. The Constitution of the PSSC was discussed but it is for them to decide the content. There must however, be proper Officers, Meetings, written Minutes and Accounts kept. Discussions are still ongoing as to the transfer of the skate ramp to the new Merton Play Area.

Initials of chair

- b. **Play Area Wall Repair.** Before the Art Group can paint the mural, there is a small amount of work to be done. No contractor has yet been appointed. Cllr Hunkin to chase up.

10. Councillors Reports.

- a. **Recreation Ground.** Much covered in 9a. Cllr Kelsey reported that with regard to the ground itself they are awaiting the installation of new posts to replace the broken gate posts at the entrance. Ken Heaman is starting to make plans for The Sports Day on Saturday June 10th whilst the Summer Fete and Dog Show will be taking place on Saturday July 15th.
- b. **Play Area.** Cllr Jeffs provided the following report in her absence: Terry is attending to problems with the steps, picked up by ROSPA inspection and that Barrie Jeffs will cut off the offending bolts on the bench. The gate has now been replaced. Possibly won't qualify for grant from Merton Moncks, will have to confirm. Funds are sufficient at present.
- c. **Baxter Hall.** There is now damage to the wall between car park and play area, believed to be caused by balls being kicked against the wall. It is possible that PSSC will put in footballs posts which will hopefully meant ball games are not played here anymore. The Police have been involved in recent reports of damage and inconsiderate behaviour. The Quiz on Saturday 13th May has sold 10 tables and the Beer & Wine Festival for the 20th May looks to being well attended. The electrics are all sorted and the insurance is up-to-date. The roof is still causing a small amount of concern. Hire charges have been put up by 50p/hr but will include heating. This is because the current meters will not accept new £1 coins.
- d. **County & District Report.** None
- e. **Police Report.** None

- 11. **Planning.** Discussed with permission of the Chair. The Syncocks development is progressing slowly but as the Chair will be on holiday, if outline planning application is put forward, a Planning meeting will be called to discuss. The Clerk will ask the Development Company for update/feedback. Cllr Busby is to attend the Local Plan meeting in Dolton in June which may provide relevant information. Application ref: 1/1109/2016/LBC dated 5th May 2017 for proposed alterations and repairs to porch at 6 The Square, Petrockstowe, were viewed by Cllrs and thought to be a well-conceived and sympathetic application. All

Cllrs were in favour. Noted that application ref: 1/0168/2017/FUL dated 5th May 2017 for a proposed livestock building at Heanton Barton Farm, Petrockstowe, has been approved.

12. Financial Matters. Payments for the following were approved, raised and signed by Cllrs Fisher and Hunkin

- a. £20 for Land Registry Verification – included in cheque below.
- b. Expenses from the Clerk - £71.21. Cheque no 343 (£91.21)
- c. TDC for payroll services - £48.00. Cheque no 344
- d. TsoHost Web Hosting for Petrockstowe Village website - £14.99. Cheque no 345
- e. S. Raine for Internal Audit - £100. Cheque no 346

A provisional Planning Meeting to be held on 20th June if required and the PCM to be held on 18th July 2017.

With no further business, the Chairman declared the meeting closed at 9.05pm.

Chairman Date